



ACHIEVE THE EXCEPTIONAL



BEST-IN-CLASS  
**BUSINESS SOLUTIONS**  
UNRIVALED SERVICE

DISCOVER THE **LA** DIFFERENCE

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# FOCUS ON WHAT YOU DO BEST.

*Let us handle the rest.*

An organization's best form is only realized when its functional needs are met, and its goals become its primary focus.

LA exists to make this possible.

## The Vision

**Thriving communities built by**  
empowered organizations.

## The Mission

We're a dedicated team serving organizations with **best-in-class**  
**excellence.**

Helping companies do what they  
**need** to do, so they can focus on  
what they **want** to do.

# DISCOVER **LA** BUSINESS SOLUTIONS...

UNLOCKING POTENTIAL, DRIVING SUCCESS!

**Thriving organizations** all have something in common: they focus on what they do best.

We provide **business solutions** your organization needs to focus on strengths and build on competencies.

**Empower** your **people** with unrivaled service and tailored solutions that produce results.

Together, we can **achieve** the **exceptional**.

YOUR BUSINESS DESERVES TO **THRIVE**.



**INCREASE  
BANDWIDTH**



**EMPOWER  
EMPLOYEES**



**FOCUS ON  
BUSINESS GOALS**



**IMPROVE  
PROFITABILITY**



**ACCESS  
USEFUL TOOLS**



**ENHANCE  
EFFICIENCY**

# CONSTRUCTION CONSULTING

## Building Excellence.

*Best practices now ensure a better job later.*

Build a better future.

- ✓ Pre-Construction Planning
- ✓ Budgeting & Estimating
- ✓ Contracts & Compliance
- ✓ Phasing & Scheduling
- ✓ Project Management
- ✓ Field Supervision
- ✓ Owner Representation
- ✓ Expert Witness Testimony
- ✓ Inspection & Oversight

Working **together** from  
start to finish.

# MANAGEMENT & LEADERSHIP CONSULTING

## Get Unstuck.

*No one has all of the right answers.*

Let's start with  
all of the right questions.

### Consulting Solutions

- ✓ Operational Analysis
- ✓ Organizational Consulting
- ✓ Performance Management
- ✓ Corporate Governance
- ✓ Budgeting & Projections

### Leadership Solutions

- ✓ Strategic Planning
- ✓ Customized Leadership Development & Support

Guiding your **vision**, **inspiring**  
your team: Elevate through  
**effective leadership.**

# RECRUITING & TALENT ACQUISITION

## Find Your Best Team.

*The right people in the right positions.*

Great people make great work.

## Talent Solutions

- ✓ Community Outreach
- ✓ Sourcing & Screening Talent
- ✓ Holistic Interview Solutions
- ✓ Offer Letters & Pre-Employment
- ✓ Talent Acquisition Consulting
- ✓ Hiring Manager Training



Your Community Partner;  
building relationships between  
**employers** and **employees**.

# HUMAN RESOURCES

## People Before Paperwork.

Your greatest assets are the people you work with.

Invest in them, and they'll  
invest in you.

### HR Solutions

- ✓ Pre-Employment Services
- ✓ Employee Onboarding & Offboarding
- ✓ Benchmarking & Performance Management
- ✓ Training & Professional Development
- ✓ HR Administration & Compliance
- ✓ Claims Management
- ✓ Employee Relations
- ✓ Benefits Administration
- ✓ Compensation Analysis
- ✓ New Employee Orientation

LA's human resource  
services span the entire  
employee lifecycle.

**From Hire to Retire!**



# BRANDING & MARKETING

## Your Story, Clarified.

Know who you are, know your audience.

Simplify the marketing mix.

- ✓ Brand Management
- ✓ Marketing Analysis & Strategy
- ✓ Graphic Design
- ✓ Web Design & Development
- ✓ Print Marketing Materials
- ✓ Advertising & Sponsorship
- ✓ Social Media & Content Creation
- ✓ Proposals





# ADMINISTRATIVE SOLUTIONS

**Get Stuff Done.**

*Turn chaos into clarity.*

**Streamline success.**

- ✓ Contract Administration
- ✓ Insurance Management
- ✓ Construction Services
  - RFI's & Submittals
  - Project Schedules
  - Agendas & Meeting Minutes
  - Contract Scope & Budgeting
- ✓ Workflow Development
- ✓ Process Improvement
- ✓ Software Implementation
- ✓ Information Management



# SAFETY & RISK MANAGEMENT

## Safety First.

*Ensure a safe work environment for your people.*

*Our families are counting on us.*

## Safety Solutions

- ✓ Safety Equipment Management
- ✓ Compliance Tracking & Reporting
- ✓ Field Visits & Inspections
- ✓ Emergency Response
- ✓ Written Safety Plans
- ✓ Training & Certifications
- ✓ On-Site Safety Monitoring

Keep your employees  
**current & compliant.**



# EDUCATION & TRAINING SOLUTIONS

## Don't Just Train...Transform!

*Proper training & education grows business.*

Invest in your team.

### Training Solutions

- ✓ On-Site Construction Skills
- ✓ Project Management Skills
- ✓ Leadership Development
- ✓ Customized Programs
- ✓ Safety Training & Certifications
- ✓ DOT Compliance Training

(Hours of Service; Road Tests; LENS; ELD's;  
Insurance; DVIR's; Drug & Alcohol)

Livingston Associates provides 50+ trainings. To learn more about training and education opportunities visit:

[www.livingstonassociates.com/courses](http://www.livingstonassociates.com/courses)

# ACCOUNTING & FINANCE

## Money Matters.

*Finances are the foundation of every organization.*

Capitalize on opportunity.

- ✓ Auditing Services
- ✓ Financial Analysis
- ✓ General Accounting
- ✓ Payroll Administration
- ✓ Portfolio Management
- ✓ Taxation Services
- ✓ Employee Benefits Administration



## Turning Vision into Value

Our focus is on your success.

Empowering financial **excellence**.  
Your path to **precision**.

# FLEET MAINTENANCE & DOT COMPLIANCE

## Stay on Track.

*Business doesn't stop. Neither should your fleet.*

Keep on trucking.

### Fleet Management



- ✓ Repairs & Maintenance
- ✓ DMV & DVIR Compliance
- ✓ Custom Fabrication
- ✓ Asset Management

### DOT Compliance

- ✓ Vehicle Recordkeeping
- ✓ Auditing Driver Qualification Files
- ✓ SMS Tracking & Monitoring
- ✓ Clearinghouse Administration
- ✓ Vehicle Maintenance Records
- ✓ Load Securement
- ✓ DOT Compliance Training

# PROPERTY MANAGEMENT

## Keeping House.

*Imagine a well-cared for, productive space.*

Now make it a reality.

- ✓ Property Management Services
- ✓ Facility Management
- ✓ Capital Improvements
- ✓ Repairs & Maintenance
- ✓ Preventative Maintenance Planning



**Elevating properties;** simplifying solutions. Your partner in **maintenance excellence.**

# YOUR BUSINESS DESERVES TO THRIVE.

Achieve the exceptional.

## BEST-IN-CLASS, UNRIVALED EXPERIENCE...

- ✓ Your team and the LA team become "our team" working collaboratively.
- ✓ Being best-in-class is better together.
- ✓ You define the limits, together we'll push the boundaries.



CONNECT WITH OUR TEAM

[INFO@LIVINGSTONASSOCIATES.COM](mailto:INFO@LIVINGSTONASSOCIATES.COM)

CHOOSE LIVINGSTON ASSOCIATES FOR  
YOUR BUSINESS SOLUTIONS